

1. PURPOSE: To provide guidance on the maintenance and upkeep of the Military Police Regimental Grove and Memorial Walkway. Furthermore, will provide guidance on the procedures for purchasing items to be placed in the walkway to memorialize fellow Soldiers.

2. APPLICABILITY: The policy applies to anyone interested in recognizing and memorializing the service of a Military Police unit or Soldier, past or present.

3. DEFINITIONS:

A. Members of the Military Police Corp Regiment - An individual who at a minimum has completed initial entry military police training, has otherwise been military police branch qualified and had/has been assigned military police duties.

B. Donor - Any person who purchases an item to be placed in or alongside the walkway.

C. Special Grouping - The purchase and placement of several bricks to be grouped together for affiliation and camaraderie.

4. RESPONSIBILITIES:

A. Board of Directors (BOD)

(1) Oversees the committee for maintaining the walkway.

(2) Provides final approval on recommendations presented.

B. Executive Director (ED)

(1) Oversees all facets of the walkway and will serve as a non-voting member of the committee.

(2) Attend all scheduled committee meetings.

C. Regimental Grove and Memorial Walkway Committee is responsible for the planning and development of all projects pertaining to the Military Police Regimental Grove and Memorial Walkway.

5. PROCEDURES:

A. The committee will meet as needed, report progress to the BOD and present milestone issues for approval.

B. The committee will make recommendations regarding the placement and installation of items to be placed within the grove. The intent is to have all items placed in the grove before the beginning of annual anniversary activities.

C. The committee chair will ensure maintenance to the highest standards to ensure the respect and dignity warranted of those being memorialized.

D. To establish a dignified and lasting memorial tribute in honor of members of the Military Police Corps Regiment.

E. Ensures the placement of bricks and trees follow the procedures below:

(1) Items must be purchased through the MPRA.

(2) Requests will be submitted to the MPRA, Attn: Walkway, P.O. Box 2182, Fort Leonard Wood, Missouri 65473 or electronically at the official MPRA website www.mpraonline.org.

(3) Order forms are available on the MPRA website or by contacting the Military Police Regimental Association office at 573-329-6772.

(4) All orders must include supporting documents and method of payment. Payment in full is due at the time the order is placed. Payment by check, cash, money order or credit card is acceptable.

Annual Brick Program Timeline

Year-Round orders will be accepted through the MPRA and needed maintenance will be reviewed and coordinated with the appropriate agencies.

July 31	Brick Order window closes.
August 15	Brick Proof requests submitted.
September 1	Brick Orders to be delivered for placement.

F. Brick orders will include the specifications and will be 4x8 or 8x8.

G. 4x8 Bricks will have two lines available for text and include 1 logo. The first line will be a standard logo selected by the donor, crossed pistols, Gold Star (KIA) or MIA silhouette (WIA and MIA silhouette are only available on the 8x8 size). The second line will include the service member's name as it appears on the supporting documents.

H. Prices for the bricks is outlined below. The price includes the brick, engraving, installation and a numbered certificate.

Brick Type	Lines/ Logos/ Characters	Cost	Logo
4x8 Red Brick w/selected standard logo	1 logo line/2 print lines 16 characters per line	\$50.00 - Members \$90.00 - Non Members (Includes 2 yr membership)	Pistols or KIA
8x8 Red Brick w/selected standard logo	1 logo line/5 print lines 16 characters per line	\$310.50 - Members \$345.00 - Non Members (Includes 2 yr membership)	Pistols, WIA, KIA, MIA
8x8 Red Brick w/custom military logo	1 logo line/4 print lines 16 characters per line	\$310.50 - Members \$345.00 - Non Members (Includes 2 yr membership) plus Custom Set-Up Fee (has not exceeded \$25.00)	Custom

I. Individuals requesting to have a tree planted in memory of a service member the following information is provided.

- (1) The donor will specify what type of tree to be planted.
- (2) Trees will be procured through a local vendor at a fair market value.
- (3) The location will be coordinated between the Fort Leonard Wood Arborist and the committee to ensure it is in line with the overall aesthetics of the area.
- (4) A plaque noting the gift will be placed at the base of the tree and will be of a pre-determined size.
- (5) The donor will receive a certificate of authenticity recognizing their contribution.
- (6) The BOD reserves the right to reject any request.

J. Requests for exceptions to eligibility criteria may be submitted in writing to the MPRA, Attn: Walkway P.O. Box 2182, Fort Leonard Wood, Missouri, 65473.

6. MP COMMEMORATIVE PLAQUES: Orders will be placed in accordance with USA Military Police Corps Regimental Regulation 870-2.

Approved by the National Board of Directors.

/// Original Signed ///
Dorsey Newcomb
President, Board of Directors
Military Police Regimental Association
Fort Leonard Wood, MO 65473

/// Original Signed ///
Rick Harne
Executive Director
Military Police Regimental Association
Fort Leonard Wood, MO 65473